

**INTRODUCTORY ITALIAN 1**  
**Semester 1 2010**  
**ARTS1620**

**ARTS1620 Introductory Italian 1 (University of New South Wales)**

This Unit of Study is designed for absolute beginners with no previous knowledge of Italian. It has two components:

**Language** (1 x 1 hr and 1 x 2hr tutorials; 12 weeks);

**Introduction to Italian Studies** (1 lecture / wk)

The Language component presents the main structures of the Italian language, working systematically from spoken to written forms.

Introduction to Italian Studies presents the main historical and socio-cultural events that have shaped Italian history and society in the twentieth century.

➤ Unit of Study Goals:

This Unit will enable students to develop the following Generic Attributes:

- analytical and critical abilities
- awareness of cross-cultural issues
- teamwork skills

More specifically, this Unit will enable students to:

- analyse and reflect upon differences and similarities between Italian and English
- understand how the Italian language is structured at the oral and written levels
- gain an understanding of Italian culture and society
- analyse and reflect upon historical and social phenomena

➤ Student Learning Outcomes

Students will be able to:

- understand simple written texts and dialogues about everyday situations
- hold a conversation on everyday topics
- recognise and use the basic grammatical structures of Italian
- have an understanding of some major issues that characterise contemporary Italy.

➤ Learning Commitments and Contact

Core Mode: Face-to-face, supplemented by on-line autonomous learning.

Attendance: **Attendance is COMPULSORY** at all weekly tutorials and at weekly lecture. The Faculty regards a student who is absent without leave from more than 10% of classes in any unit of study as having failed to satisfy attendance requirements, which may lead to the student being deemed not to have completed that unit of study and a result of "Absent Fail" being returned.

For the Language component of the course students must attend and participate in all classes, and submit written work. All classwork must be completed by the due date.

For Introduction to Italian Studies students must attend all lectures, and should extend their familiarity with the issues raised in the lectures through further readings. Additional materials have been placed in Special Reserve at your University.

Time commitment: This unit requires a minimum weekly commitment of nine hours. Four or five of these are class hours, and the remaining five or four hours are autonomous, self-directed learning, using audio and video material which has been placed on line, and completing workbook assignments.

➤ Assessment

Components:

**Language (80%)**

Performance in class: 10%

Homework: exercises corrected in class, assessed tasks and listening exercises: 10%

Listening test: 5%

Speaking test: 5%

Class test, UNSW Week 7 : 15%

Written exam in examination period, consisting of reading comprehension, grammar exercises and composition: 35%

**Introduction to Italian Studies (20%)**

In-class test consisting of two short essays, in response to a range of questions, in lecture hour, UNSW Week 13.

➤ Location and meeting days and times

For UNSW students: check the Italian board next to Room 274 in Morven Brown. For Enquiries and Timetables contact Dr Kayoko Evon, K.Evon@unsw.edu.au) .

For **Introduction to Italian Studies**

UNSW: Monday 9.00-10.00 am in Civil Engineering 713.

➤ Textbook and references

Textbook: Required Week 1

Title : *Italian Espresso 1* (with Workbook and CD)

Author : P. Bultrini, F. Graziani and N. Magnani

Publisher : Alma Edizioni

ISBN : 978-88-89237-29-8

Additional information : Textbook and workbook should be acquired before first class from the University Co-op Bookshop.

Unit of Study References

Language

*Soluzioni ! Italian Grammar* (Arnold Publishers, 2003)

Adorni, S. & K. Primorac, *English Grammar for Students of Italian* 1995  
Donald, S.G. & Kneale, P. E., *Study Skills for Language Students. A Practical Guide* 2001  
(In Special Reserve at Fisher Library)

*Collins Italian Concise Dictionary* Collins  
*Collins Sansoni Italian Dictionary* Collins

Introduction to Italian Studies

Duggan, C. *A Concise History of Italy* 1994

Ginsborg, P. *A History of Contemporary Italy: Society and Politics, 1943-1988* latest edition

Ginsborg, P. *Italy and its Discontents. Family, Civil Society, State* (1980-2001), Penguin 2001.

Copies of a Course Reader for IIS are available in the Students' Reserve, Library.

Web Links

*Garzanti dictionary*

Students are encouraged to use material available in the Language Lab.

Excellent additional on-line support is available through the BBC Italian Language Program, <http://www.bbc.co.uk/languages/italian/index.shtml>.

➤ **COORDINATORS and TUTORS**

Dr Giorgia Alù (for Introductory Italian 1-Language), [giorgia.alu@usyd.edu.au](mailto:giorgia.alu@usyd.edu.au)

Dr Francesco Borghesi (for Introduction to Italian Studies), [francesco.borghesi@usyd.edu.au](mailto:francesco.borghesi@usyd.edu.au)

Language tutors at UNSW

Emanuela Moretto, [emtint@tpg.com.au](mailto:emtint@tpg.com.au)

Luca Ros, [luca@italiantours.com.au](mailto:luca@italiantours.com.au)

➤ Students' Feedback

The programme and the assessment for this Unit of Study have been revised following students' feedback in 2009. More space and weight is now given to listening and speaking and more time throughout semester is allocated to consolidate grammatical structures.

UNIVERSITY OF NEW SOUTH WALES

ARTS 1620 2010

**Introductory Italian 1**

**PROGRAMME**

Textbook: *Italian Espresso 1*

Week	Content	Listening/Speaking In class	Homework to be corrected in class (from <i>Workbook</i> )	Assessed Homework To be handed in to your tutor (from <i>Workbook</i> )
2 (starting 8 March)	<p><b>Lesson 1</b></p> <p><b>Primi contatti</b> <u>Communicative function</u> Greeting people; introducing yourself; asking pronunciation and spelling of a word; asking nationality; asking the meaning and translation of a word; asking for telephone numbers; saying goodbye</p>	<p>p.10 n.5 and 7; p.11 n.8; p. 13 n. 12; p. 15 n. 16 and 17; p. 16 n. 19.</p>	<p>p. 4 n. 1,2,3; p. 5 n. 4, 5; p. 6 n. 9; p. 7 n.10.</p> <p><u>Listening</u>: p. 5 n. 6; p. 8 n.13.</p>	<p>p. 6 n. 7; p. 7 n. 11; p. 8 n.12, 14.</p> <p>To be submitted in Week 2.</p>

	<p><u>Grammar</u>  <i>Essere</i> and <i>chiamarsi</i>: first and second person singular; alphabet; adjectives of nationality; regular verbs: first and second person singular; numbers from 0 to 20.</p> <p><u>Reading:</u>  From your <u>Textbook</u>  “The language of gestures in Italy” (reading and activity pp.18-19)</p> <p><b>Parole da ricordare:</b> in class, with your tutor’s help, create a glossary of words and expressions learnt in Lesson 1.</p>			
3 (starting 15 March)	<p><b>Lesson 2</b></p> <p><b>Buon appetito (1)</b>  <u>Communicative function</u>  Introducing Italian food and drinks. Ordering in a café.</p> <p><u>Grammar</u>  Singular and plural of nouns; <i>questo</i> and <i>quello</i>; indefinite articles</p>	<p>p. 21 n. 3;  p. 22 n. 5;  p. 23 n. 7.</p> <p>Additional material will be provided by your tutor.</p>	<p>p. 10 n. 1, 2;  p. 11 n. 3,4,5;  p. 13 n. 11, 12.</p>	
4 (starting 22 March)	<p><b>Lesson 2</b></p> <p><b>Buon appetito (2)</b>  <u>Communicative function</u>  Ordering in a restaurant; asking prices; asking for the bill</p>	<p>p. 24 n. 10;  p. 27 n. 17;  p. 28 n. 18 and 20;  p. 29 n. 22.</p>	<p>p. 12 n. 6, 7, 8;  <u>Listening:</u> p. 15 n.16, 17, 18.</p>	<p>p.12 n. 9;  p. 14 n. 13</p> <p><u>Writing:</u> Write down a short dialogue between 2 people who meet at a</p>

	<p><u>Grammar</u> Definite articles; adjectives; numbers from 20 to 100.</p> <p><u>Reading</u> Il caffè (photocopy will be distributed in class)</p> <p><b><u>Parole da ricordare.</u></b> in class, with your tutor's help, create a glossary of words and expressions learnt in Lesson 2.</p>			<p><i>restaurant for the first time and order some food. (100 words)</i></p> <p>To be submitted in Week 4.</p>
<p>5 (starting 29 March)</p>	<p><b>Lesson 3</b></p> <p><b>Io e gli altri (1)</b>, pp. 32-35. <u>Communicative function</u> Introducing someone; asking and giving personal details; the days of the week</p> <p><u>Grammar</u> Present tense of verbs (regular); formal and informal communication</p>	<p>p. 33 n. 4; p. 35 n. 8;</p> <p>Additional material will be provided by your tutor.</p>	<p>p. 16 n.1,2,3; p. 17 n.4.</p> <p><u>Reading:</u> <i>L'Università per stranieri</i> (photocopy will be distributed in class)</p>	

2-11 April	<b>EASTER VACATION</b>			
6 (starting 12 April)	<p><b>Lesson 3</b></p> <p><b>Io e gli altri (2)</b>, pp. 36-41. <i>Communicative function</i> Names of occupations; talking about your work</p> <p><i>Grammar</i> The formal register; simple prepositions; numbers from 100 onwards</p> <p><i>Reading</i> "An introduction to the working world in Italy" (Reading and activity, pp. 42-43)</p> <p><b>Parole da ricordare:</b> in class, with your tutor's help, create a glossary of words and expressions learnt in Lesson 3.</p>	p.38 n. 14; p. 39 n. 19; p. 41 n. 23 -24	p.17 n.6; p. 18 n.7, 9; p. 19 n. 11 p. 20 n. 13.  <i>Listening:</i> p. 21 n.16, 17.	p. 18 n. 8 p. 20 n. 14.  <i>Writing:</i> Put two of the paragraphs on p. 34 n.5 of your Textbook into the first person.  Example. "Bianca Parigini è un architetto, lavora in uno studio ..."  <i>Io sono un architetto, lavoro in uno studio</i>  To be submitted in Week 6.
7 (starting 19 April)	<p><b>Lesson 4</b></p> <p><b>Tempo libero (Chapter 4)</b> <i>Communicative function</i> Talking about leisure time; talking about how often you do something; expressing likes and preferences; days of the week, months and seasons</p> <p><i>Grammar</i> Present tense of verbs (II); adverbs of frequency; <i>conoscere</i> and <i>sapere</i>; <i>piacere</i></p> <p><i>Reading</i></p>	p. 44 n. 2; p. 45 n. 4; p. 50 n. 11; p. 50 n. 14; p. 52 n. 19; p. 53 n. 22.	p. 22 n. 1,2,3; p. 23 n. 5,6; p. 24 n. 8, 10. p. 25 n. 11, 13. p. 26 n. 15, 16. p. 27 n. 17.  Homework for the Easter vacation:  <b>Revision Test:</b> Workbook, pp.28-29.	p. 23 n.4 p. 25 n. 12; p. 26 n. 14.  <i>Writing:</i> p. 27 n. 19 ( <i>ricapitoliamo</i> )  To be submitted in

	<p>“Leisure time in Italy”; “Notizie dall’Italia” (Reading and activity, pp.54-55)</p> <p><b>Parole da ricordare:</b> in class, with your tutor’s help, create a glossary of words and expressions learnt in Lesson 4.</p>		<p>(Self-correct. Solutions will be provided on WebCT).</p> <p><u>Reading:</u> “Gli italiani e le feste” (photocopy will be distributed in class)</p>	Week 7.
8 (starting 26 April – public holiday)	<p><b>La giornata (unità integrativa)</b> <i>Italian Espresso</i> 1 p. 65; Various resources (photocopies will be distributed in class).</p> <p><u>Communicative function</u> Asking and telling the time; talking about your daily routine; asking and telling at what time you do something</p> <p><u>Grammar</u> Reflexive verbs; compound preposition <i>a</i></p> <p><b>Parole da ricordare:</b> in class, with your tutor’s help, create a glossary of words and expressions learnt in this unit.</p>	<p>From <i>Italian Espresso</i> 1: p. 65 n. 18.</p> <p>Other material will be provided by your tutor.</p>	<p>Exercises from photocopies distributed in class.</p>	<p><u>Writing:</u> <i>Write a short e-mail to an Italian friend in which you describe your daily routine and say at what time you normally do various activities. Describe also what your family normally does (ex: your brother, sister, mother etc.) (150 words)</i></p> <p>To be submitted in Week 8.</p>
9 (starting 3 May)	<p><b>CLASS TEST (all material to Week 7) 15%</b> <b>The class test will be held during the third of your three language hours.</b></p>			Revision

<p>10 (starting 10 May)</p> <p>Italian Espresso Lesson 5,</p>	<p><b>Lesson 5</b></p> <p><b>In giro per l'Italia (1)</b>, pp. 56-61 <u>Communicative function</u> Describing a place</p> <p><u>Grammar</u> Revision of adjectives, irregular verbs; <i>c'è/ci sono</i></p> <p><u>Reading:</u> "La lingua italiana nel mondo" (p.66)</p>	<p>p. 58 n. 4; p. 61 n. 10; p. 62 n. 12.</p>	<p>p. 30 n. 1,2,3. p. 31 n.4; p. 32 n. 6, 7.</p> <p><u>Reading:</u> "In Trentino-Alto Adige e in Valle d'Aosta" (photocopy will be distributed in class)</p>	
<p>11 (starting 17 May)</p> <p>Italian Espresso Lesson 5, pp.56-60</p>	<p><b>In giro per l'Italia (2)</b>, pp. 62-64 <u>Communicative function</u> Asking and giving directions; talking about transportation</p> <p><u>Grammar</u> Prepositions</p> <p><u>Reading:</u> "Public transport in Italy" (photocopy will be distributed in class)</p> <p><b>Parole da ricordare:</b> in class, with your tutor's help, create a glossary of words and expressions learnt in Lesson 5.</p>	<p>p. 63 n. 16 (speaking);</p> <p>Additional listening material will be provided by your tutor.</p>	<p>p. 33 n. 10, 11, 12. p. 34 n. 13, 14.</p> <p><u>Listening:</u> p. 35 n. 18.</p>	<p>p. 32 n. 8. p. 33 n. 9 p. 34 n. 15 p. 35 n. 16.</p> <p><u>Writing:</u> <i>Write a short e-mail to an Italian friend who is coming to visit you in Sydney. Provide a short description of public transportation in Sydney. Which do you prefer? How do you normally go to the university? (150 words)</i></p> <p>To be submitted in Week 11.</p>

<p>12 (starting 24 May)</p>	<p><b>Lesson 6</b></p> <p><b>In albergo (pp.68-73; p.77)</b>  <u>Communicative function</u>          Booking a hotel room, asking and giving timetable information</p> <p><u>Grammar</u>          Introduction to: Modal verbs; compound prepositions</p> <p><b>Revision</b></p>	<p>p. 69 n. 3 and p. 70 n. 4;          p. 71 n. 6;          p. 73 n. 12;          p. 77 n. 20 and 22.</p>	<p>p. 36 n. 2, 3, 4.          p.37 n. 5, 6.          p. 38 n. 7-8          p. 39 n. 9, 10.          p. 40 n. 14, 16.          p. 41 n. 17, 18.</p> <p><u>Listening:</u> p. 41 n. 19</p>	
<p>13 (starting 31 May)</p>	<p><b>Revision</b></p> <p><b>Listening Test (5%)</b>  <b>Speaking Test (5%)</b></p>		<p><u>Reading:</u>          From Textbook.          “Notizie dall’Italia:          L’agriturismo”, p.79.</p> <p><b>Revision Test</b>          Workbook: pp. 42-43. (Self-correct. Solutions will be provided on WebCT)</p>	
	<p><b>Final Exam in Examination Period: consisting of reading comprehension, grammar exercises and composition (35%)</b></p>			

## OTHER INFORMATION FOR UNSW STUDENTS

### ASSIGNMENTS

For the full School Protocol on Assignment Submission & Return, see also [http://languages.arts.unsw.edu.au/media/File/LLAssignment\\_protocol.pdf](http://languages.arts.unsw.edu.au/media/File/LLAssignment_protocol.pdf)

#### Methods of Submission

Assignments must be submitted, unless otherwise specified by the course convenor, either *electronically via WebCT Vista/Blackboard* or *in-person via the School Assignment Box*. The course convenor is to advise his or her students of the method of submission appropriate to his or her particular course.

Where students are required to hand in an assignment in person, they are not permitted to submit it electronically.

#### Electronic Submission of Assignments

Students enrolled in a course that requires electronic submission of assignments must do so through the *Turnitin box on WebCT Vista/Blackboard* while observing the following protocols:

- An electronically submitted assignment must be prepared in Microsoft Word, WordPerfect, RTF, or plain text format, using a minimum of 12-point Times New Roman and one-and-half or double line spacing.
- All files submitted must be named following the convention below:  
Surname\_GivenName\_CourseCode\_AssignmentNumber.doc
- Students are only entitled to submit an assignment once. Additional or subsequent submissions will not be accepted.
- An electronic School Assignment Coversheet must be inserted before the first page of the assignment, with the declaration ticked and dated. It can be downloaded from <http://languages.arts.unsw.edu.au/undergraduate/>

#### In-person Submission of Assignments

Assignments which are submitted to the School Assignment Box must have a properly completed School Assessment Coversheet, with the declaration signed and dated by hand. It can be downloaded from

<http://languages.arts.unsw.edu.au/undergraduate/>

It is individual students' responsibility to make a backup copy of the assignment prior to submission and retain it.

#### Submission Deadline

Regardless of the method of submission used, assignments must be submitted before 4:00pm on the due date. Assignments received after this time will be marked as having been received late.

#### Late Submission of Assignments

Late assignments will attract a penalty. Of the total mark, 3% will be deducted each day for the first week, with Saturday and Sunday counting as two days, and 10% each week thereafter.

The penalty may not apply where students are able to provide documentary evidence of illness or serious misadventure. See Special Consideration below.

Time pressure resulting from undertaking assignments for other courses does not constitute an acceptable excuse for lateness.

### **Assignment Return**

#### ***Assignments submitted via WebCT/blackboard***

Once marked, electronically submitted assignments are uploaded by your lecturer or tutor on WebCT/Blackboard, where you will be able to view them. Electronically submitted assignments will not be returned by any other means.

#### ***Assignments submitted via the School Assignment Box***

##### *By Mail*

Assignments submitted via the School Assignment Box will be returned *only if you attach a stamped, self-addressed A4-size envelope (or larger) to your assignment at the time of submission.*

- In determining the postage required for your assignment, the Postage Assessment Calculator, available on the Australia Post webpage below, may be useful.

<http://www1.auspost.com.au/pac/>

- The School Office is unable to provide envelopes for students.

##### *In-person*

Alternatively, School academic staff may return assignments in person. To collect an assignment, you are required to be its owner/author. For this reason, please remember to bring your student ID card with you.

##### *Disposal of Uncollected Assignments*

School academic staff and the School Office reserve the right to dispose of any assignments that are not collected in the manner specified above either:

- At or after the conclusion of the semester following the semester in which the relevant course is taught (e.g., an assignment for a Summer Term 2010 course will be disposed of at or after the conclusion of Semester 1 2010); or
- On or after the date that your lecturer or tutor has specified.

### **ATTENDANCE**

Students are expected to be regular and punctual in attendance at all classes in the courses in which they are enrolled. Explanations of absences from classes or requests for permission to be absent from classes should be discussed with the teacher and where applicable accompanied by a medical certificate. If students attend less than 80% of their possible classes they may be refused final assessment.

### **ACADEMIC HONESTY AND PLAGIARISM**

#### **What is Plagiarism?**

Plagiarism is the presentation of the thoughts or work of another as one's own.\* Examples include:

- Direct duplication of the thoughts or work of another, including by copying material, ideas or concepts from a book, article, report or other written document (whether published or unpublished), composition, artwork, design, drawing, circuitry, computer program or

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\* Based on that proposed to the University of Newcastle by the St James Ethics Centre. Used with kind permission from the University of Newcastle.

- software, web site, Internet, other electronic resource, or another person's assignment without appropriate acknowledgement;
- Paraphrasing another person's work with very minor changes keeping the meaning, form and/or progression of ideas of the original;
  - Piecing together sections of the work of others into a new whole;
  - Presenting an assessment item as independent work when it has been produced in whole or part in collusion with other people, for example, another student or a tutor; and
  - Claiming credit for a proportion a work contributed to a group assessment item that is greater than that actually contributed.<sup>†</sup>

For the purposes of this policy, submitting an assessment item that has already been submitted for academic credit elsewhere may be considered plagiarism.

Knowingly permitting your work to be copied by another student may also be considered to be plagiarism.

Note that an assessment item produced in oral, not written, form, or involving live presentation, may similarly contain plagiarised material.

The inclusion of the thoughts or work of another with attribution appropriate to the academic discipline does *not* amount to plagiarism.

The Learning Centre website is main repository for resources for staff and students on plagiarism and academic honesty. These resources can be located via:

[www.lc.unsw.edu.au/plagiarism](http://www.lc.unsw.edu.au/plagiarism)

The Learning Centre also provides substantial educational written materials, workshops, and tutorials to aid students, for example, in:

- Correct referencing practices;
- Paraphrasing, summarising, essay writing, and time management;
- Appropriate use of, and attribution for, a range of materials including text, images, formulae and concepts.

Individual assistance is available on request from The Learning Centre.

Students are also reminded that careful time management is an important part of study and one of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting, and the proper referencing of sources in preparing all assessment items.

## **COURSE EVALUATION AND DEVELOPMENT**

Courses are periodically reviewed and students' feedback is used to improve them. Feedback is gathered using various means, including UNSW's Course and Teaching Evaluation and Improvement (CATEI) Process.

## **EXAMINATION MATERIALS**

It is students' responsibility to bring pens, erasers, and/or pens that are required for examinations conducted outside the formal examination period. The formal examination period runs from Friday, 11 June through Monday, 28 June in Semester 1 (Provisional) and from Friday, 29 October through Tuesday, 16 November in Semester 2 (Provisional).

Students are advised that all answers must be written in ink, while pencils and erasers may be needed in the case of a multiple choice examination.

Other examination materials, such as examination booklets, are provided by the School.

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<sup>†</sup> Adapted with kind permission from the University of Melbourne.

## **myUNSW**

myUNSW is the single online access point for UNSW services and information, integrating online services for applicants, commencing & current students and UNSW staff. myUNSW is a great resource for further information not listed in this course outline. To visit myUNSW, please visit the link below:

<https://my.unsw.edu.au/portal/dt?desktop.suid=uid=anonymousActive,ou=People,dc=unsw,dc=edu,dc=au>

For an A to Z guide on student services and related information, please visit:

<https://my.unsw.edu.au/student/atoz/ABC.html>

## **OCCUPATIONAL HEALTH AND SAFETY**

UNSW's Occupational Health and Safety Policy requires each person to work safely and responsibly, in order to avoid personal injury and to protect the safety of others.

For all matters relating to Occupational Health, Safety and environment, see <https://my.unsw.edu.au/student/atoz/OccupationalHealth.html>

- Students must report any hazards or incidents and any injuries or illnesses acquired during the course of their study, especially if it results in their being unable to pursue their studies for a continuous period of 7 or more days. The relevant reporting forms are available in all school offices and are accessible on the web. [Download reporting forms here.](#)
- The Occupational Health, Safety and Environment section in the Risk Management Unit organises and participates in orientation and training courses for students throughout the year via the schools. Students are encouraged to attend these sessions. Undergraduate and postgraduate student representatives are nominated for the school OHS committees and level 1 OHS Committee.
- Students working at night on campus are advised to use the Unibeat service arranged by phoning Security on Tel: +61 2 9385 6000 to accompany them safely to the car park areas. They should be familiar with the procedures to follow in the event of an emergency, and should know the location of emergency exits, fire-fighting equipment, first-aid cabinets and telephones.
- All emergencies are to be reported to Security on Tel: +61 2 9385 6666. Students should also know the telephone number of their Building First Aid Officer, the University Health Service Tel: +61 2 9385 5425 and their supervisor's contact telephone number for emergency purposes. They should co-operate fully in the conduct of any building evacuation drill which is carried out in the school within which they are working and should be aware of any special instructions which might be relevant in the event of an accident involving their project. Students may only work after-hours in accordance with school policy.
- All students have obligations as 'persons' under Sections 21, 24 & 25 of the Occupational Health and Safety Act 2000 and OHS Regulation 2001. It is essential students read their legal obligations, which can be found at the following website: [www.austlii.edu.au](http://www.austlii.edu.au) under NSW Acts and Consolidated regulations.

## **SPECIAL CONSIDERATION**

In cases where illness or other circumstances produce repeated or sustained absence, students should apply for Special Consideration as soon as possible. Forms are available from Student Central on the ground floor of the Chancellery (opposite the Library) or online at the link below. Applications on the grounds of illness must be filled in by a medical practitioner. Further information is available at:

<https://my.unsw.edu.au/student/atoz/SpecialConsideration.html>

## **STUDENT EQUITY AND DIVERSITY**

Students who have a disability that requires some adjustment in their learning and teaching environment are encouraged to discuss their study needs with the course convener prior to, or at the commencement of the course, or with the Student Equity Officers (Disability) in the Student Equity and Diversity Unit (9385 4734). Information for students with disabilities is available at:

<http://www.studentequity.unsw.edu.au/>

Issues to be discussed may include access to materials, signers or note-takers, the provision of services and additional examination and assessment arrangements. Early notification is essential to enable any necessary adjustments to be made.

## **SCHOOL CONTACT INFORMATION**

### **School Office**

LOCATION: Room 258, Morven Brown Building (C20)  
HOURS: Monday to Friday, 9:00am to 5:00pm  
WEBSITE: <http://languages.arts.unsw.edu.au>  
EMAIL: [languages@unsw.edu.au](mailto:languages@unsw.edu.au)  
PHONE: (02) 9385 1681  
FAX: (02) 9385 2666

### **Mailing Address**

School of Languages and Linguistics  
Faculty of Arts and Social Sciences  
UNSW Sydney NSW 2052